



# ROLE PROFILE

**JOB TITLE:** Waste Management Operative

**REPORTING TO:** Enterprise Manager

**TEAM:** Employment and Enterprise

**JOB OVERVIEW:**

Reducing fly tipping and excess household waste in the communal areas of our high-rise and low-rise dwellings so that bins are fit for collection by local authorities.

## ABOUT FORHOUSING AND THIS ROLE



**Respect**



**Trust**



**Openness**



**Passion**

With tenants at the core of everything we do our values shine through and drive our behaviour.

### ABOUT FORHOUSING

Everything we do aims to positively impact the lives of our social housing tenants and deliver on what matters to them and their communities.

By listening to tenants and keeping them at the heart of all we do, we provide safe, well maintained, sustainable homes and deliver customer focused, equitable and efficient services. And we always want to do better.

Through our tenant focused, inclusive and agile culture, ForHousing is a place where everyone can thrive and be themselves.

### ABOUT THE ROLE

You'll work to positively impact tenants and their communities by:

- Attending our high-rise and low-rise properties and managing excess waste in communal areas.



# MAKE A DIFFERENCE



- Ensuring bins are fit for collection by local authorities and have capacity to be used. This includes bin lids being able to be closed, recycling in correct bins, etc.
- Removing excess waste from floor and bin area, including rubbish bags, loose rubbish and small items.
- Ensuring non-general household waste such as electrical items, bulk waste, commercial rubbish and hazardous materials are contained and reported in line with procedure.
- Recording any information of items that are too heavy or big to move.
- Ensuring all collected waste is compacted safely by operatives in accordance with procedure.
- Following all health and safety protocols in line with the role including manual handling, vehicle and machine operation.
- Wearing all PPE provided and reporting damaged, missing or ill-fitting PPE to the manager for it to be replaced.
- When necessary, guiding the driver into and out of any areas where work is to be carried out.
- Ensuring working area is made safe by using cones and signs when necessary, and ensuring there are no obstructions before commencing work.
- Communicating effectively and respectfully with, tenants, the general public, and other stakeholders in all aspects of the role, including waste that cannot be removed.
- Completing a vehicle safety checklist before and after driving and reporting any damage or defects to your line manager.
- Ensuring that the compactor is secured in the vehicle.
- Keeping the vehicle secure and always keeping keys in a safe place when unattended.
- Cleaning up any debris and spillages from inside the vehicle.

## WHAT WE ALL NEED TO DO

- Things can change so we may ask you to carry out other duties to make sure we continue to meet organisation and people needs. We'll consult you first and always make sure any different duties are in line with your post and salary.
- Our strategic Outcomes are the things we aim to deliver together through our strategies. You will play an important part in what we will achieve. We encourage you to find new or improved ways of working to help make good things happen every day.
- You'll help make sure we continue to maintain and even exceed expectations, performance, and compliance standards. At the same time, you'll seek best value for money in every part of the job .





- If you access commercially sensitive or personal information that may be covered by the Data Protection Act, you must maintain confidentiality in line with our policies and procedures. Let your manager know if you aren't clear about anything.
- We thrive in an inclusive environment, where everyone is valued. You'll need to familiarise yourself with our equity, diversity, and inclusion policies, to help make sure we deliver a person focused service.
- Compliance on all aspects of health, safety and welfare for all staff and customers is paramount to how we work together.
- You'll need to carry out any personal development activities which will support you in your job and help you continually innovate and reach your full potential.
- From time to time, you may need to undertake other tasks commensurate with your role.

### Person Specification:

**Assessment Key:** AF = Application Form | I = Interview | T = Test/Assessment | QC = Qualification Certificate

AREA	REQUIREMENT <small>(All criteria are essential unless defined as desirable)</small>	ASSESSED BY:
Qualifications and Training	<ul style="list-style-type: none"> <li>• Full Driving License required to utilise company vehicle for job role.</li> <li>• Good level of education (e.g. to GCSE standard in Maths and English, or equivalent)</li> </ul>	QC
Experience, knowledge, skills and qualities	<ul style="list-style-type: none"> <li>• Experience within a social housing environment. (Desirable)</li> <li>• A sound geographical knowledge of Salford and the surrounding areas. (Desirable)</li> </ul>	AF/I
Skills and abilities	<ul style="list-style-type: none"> <li>• Effective written communication skills.</li> <li>• Basic numerical skills.</li> <li>• Able to use initiative.</li> <li>• Adopts a flexible approach to the requirements of the job.</li> </ul>	AF/I
Personal qualities	<ul style="list-style-type: none"> <li>• Able to work as a flexible team member, contributing to a wide range of corporate challenges.</li> <li>• A strong commitment to high quality customer service and care.</li> <li>• Adapts positively to change.</li> <li>• Willingness to work in other areas as directed.</li> <li>• Flexibility in working hours.</li> </ul>	AF/I

