

# KEEPING YOU AND YOUR NEIGHBOURS SAFE

## WHAT WE'RE DOING TO KEEP YOU SAFE

- ✓ ELECTRICAL INSTALLATION CONDITION REPORTS EVERY 5 YEARS
- ✓ ANNUAL SAFETY VISITS TO CHECK YOUR FRONT DOOR, SPRINKLERS AND SMOKE ALARMS
- ✓ LEGIONELLA CHECKS TO COMMUNAL WATER SYSTEMS
- ✓ LIFT INSPECTIONS AND SERVICING
- ✓ VISUAL INSPECTIONS AND YEARLY SERVICING TO COMMUNAL SPRINKLERS
- ✓ COMMUNAL FIRE DOOR CHECKS
- ✓ EMERGENCY LIGHTING CHECKS
- ✓ DAILY BLOCK INSPECTIONS
- ✓ FIRE ALARM PANEL CHECKS
- ✓ AUTOMATIC OPENING VENT INSPECTIONS
- ✓ DRY RISER CHECKS
- ✓ ANNUAL GAS SAFETY CHECKS TO YOUR BOILER
- ✓ CLEANING AND CHLORINATION OF THE WATER TANKS



**In order to carry out some of these checks we'll need access to your home and the blocks. If we need access to your home, we'll make an appointment with you.**

To keep you and everyone safe in your block, we'll need your support:



### Fire doors

Don't damage, adjust door closers, or paint your front fire door. Keep all communal fire doors closed at all times.



### Heating

Don't use portable gas heaters. Ensure fan heaters don't overheat and are not left on overnight.



### Sprinklers

All properties are fitted with a sprinkler system. Do not tamper or paint over the sprinkler head.



### Fly Tipping

Do not dispose of large items in the bin rooms or communal areas. These are a fire hazard and tenants need to arrange collection from their home.

We ensure we have CCTV in our bin rooms, and we will take tenancy action for fly-tipping.



### Smoking

Smoking is not allowed in any communal areas. Avoid smoking indoors, especially in bed when you're tired and make sure cigarettes are put out properly.



### Electrics

Try not to overload sockets. Ensure all electrical equipment is purchased from a reputable company and comply with UK Regulations. Look out for product recalls.



### In your home

Check your taps are turned off when you go out or during the night. Don't let the bath overflow. Keep the area around your boiler clear from clutter.

Bathroom riser cupboards should not be accessed. Please keep them shut and do not store any items in them.



### Smoke alarms

Test your smoke alarm regularly. If your alarm is beeping because of a low battery, contact the service centre and we will replace it.



### Heat detectors

Do not cover your heat detector and if its constantly beeping, let us know and we will replace it.



### Balconies

BBQ's on balconies are not allowed. If you have one, keep your balcony areas free from rubbish, clutter or flammable materials. Do not throw cigarettes or items over your balcony.



### Communal areas

Communal areas need to be kept clear from clutter, including mats, decorations, bikes and mobility scooters.



### Bin chutes

Do not put large bags or items in the bin chute as this will cause a blockage. Ensure that smoking materials are extinguished before putting them in the bin.



### Gas leak

If you smell gas call the National Gas emergency 0800 111 999 (do not call our Service Centre).



### Escape routes

Keep all escape routes inside your home and in communal areas free from waste and clutter. Don't charge electric scooters or e-bikes in hallways, leave unattended or charge overnight.

Before you carry out any large DIY tasks, please speak to your Neighbourhood Officer as you may need permission.

Don't use chip pans as these can be a potential fire hazard. Put any waste cooking oil or fats in the bin and not down the sink to prevent blockages.

**Any issues with your fire door, alarms or you have any concerns, please contact ForHousing Service Centre (including out of hours) 0300 123 5522 or your Building Safety Officer during working hours.**



**Do you know you can arrange a visit from your local Fire Service if you require further advice or support.**